

# Maine Mavericks Board Meeting

May 23, 2023 6pm

Board Members in attendance: Alexis Ayres, Lacey Barton, Ashley Culver, Nicole Buckley, Randy Thompson, Aric Ryan, Dave McGowan, Teresa Shattuck. Special Guest- Roxanne Kimball

- Meeting called to order by Alexis Ayers @ 6:08pm.
- Minutes read by Ashley Culver
- Alicia was not in attendance, did not have a treasury report.

## Old Business (5/10/23)

- Quick meeting at worker bee to discuss upcoming show.
- Mothers Day Ideas- Carnations and notes for kids to give moms, have coffee and chocolate available.
- Tractor was having issues, possibly need to have a starter on hand.
- Tack Sale/BBQ overview- went well. Increase quantities of chicken next time. Flow of tack sale was good.

## New Business

### First Show

1. **Memberships:** We had some existing members sign up as new members at the show. Talked about making sure to check the prior years list to make sure they weren't a member last year before processing their membership form. Will go over membership forms and correct for next show.
2. **Change in Schedule:** A problem had occurred on Saturdays show. To remedy this situation for the future, any changes in schedule, even a missed warm up will be announced to better communication with members.
3. **Organization in office:** Went over what worked and what didn't as far as systems in the office. Lexy bought some things to help get things labeled. Teresa made a new filing system to help with organization as well. Putting together systems and check lists to make it easier for members to jump in and help in the office. Stall/Camping forms and money need to be separate as well as merch sales.
4. **Exhibition:** We learned a lot from our first exhibition class. Going forward these are the changes to make it run more efficiently:
  - **One bright colored sign up sheet**
  - **Limit number of people to 50.**
  - **Sign up cuts off at 7:45am, and sheet goes up to announcer.**
  - **No limit on slots per person.**
  - **Once name is called, rider has 1 minute to get in the arena and complete their run.**

5. **Changing order of Gymkhana events:** With the addition of exhibition, it has come to the attention of the board that members were hoping to run barrels right after exhibition. To accommodate members requests we will be changing the schedule of classes to reflect this. All Gymkhana Events will begin with exhibition, followed by open cloverleaf. The schedule will then continue as planned. Class lists will be posted for clarification. Lacey made the motion to vote on changing this, Teresa seconded the motion, all accepted.
6. **Boy/Girl Awards:** It will be a continued discussion on whether to reinstate the designation of Boy/Girl awards. It was proposed that we reinstate for 13 & under, also proposed to extend to the 14-18 group as well. We will reevaluate how things have progressed and vote on this status. Talking points against doing boy/girl are if you are the only boy in the division it is automatically high point. So deciding on keeping the competitive nature of competition or keeping the option of more awards.
7. **Raffles-** 50/50 raffle and T-shirt raffle went well! Keep doing a merch raffle.
8. **Merch-** Merch sales to open up after registration rush in the morning. Around 9am, but announcer will announce when merch sales are open. Talked about not having at the window, too chaotic, but starting after the big rush should help. Wanted to keep merch inside the office so things weren't blowing away and didn't have to have someone manning a table (can be doing other things in the office). Will have a price sheet, and separate envelope. Also talked about having a sign, one side registration and one side merch if needed.
9. **Points-** Points have been calculated just under further review. Once they are reviewed and complete they will be posted to the website.

#### **Upcoming Shows:**

1. **June/July/Aug Shows-** Implement all procedures we discussed to improve organization, communication, and flow.
  - **July Show-** Talked about getting glow sticks, having "The Scoop" come around 9:30pm when they finish their prior engagement. Will need to block off area for them to pull in.
  - **August Show-** Get thinking about some ideas for our over-night. Talked about having popcorn truck come in the evening. Projecting a movie on the side of the barn, etc. Will discuss at future meetings in detail.
  - **Triple Challenge-** Went over details of the Triple Challenge. Talked about allowing people to still enter, even if only able to compete in 2 out of 3 shows. Decided it is part of the challenge to be at all 3 shows and keeping the rule. If ride misses one competition, they will be disqualified from the challenge.
  - **Stall Sign Ups-** It was decided we need a bigger diagram and on a white board to have stalls more organized and know exactly who is where.

### **Checklists and Working Shows:**

1. **Checklists:** Checklists will be made to have in the office. There will be a laminated list for opening/closing the show. This way if someone has time they can look at the list for things that need to be done. You can then check this off and initial it is done!
2. **Cheat Sheets:** Roxanne also made up some cheat sheets for filling in forms at the show. What needs to be completed by the office staff.
3. **Registration Forms:** There were also some changes that needed to be made to forms after working with them at the first show. These changes were noted and will be given to Alicia to update.
4. **Working Shows-** All board members need to be present at shows, either working closing or opening shifts. Also need to always have board member in office.

### **July 15 BBQ**

1. Check with Ryan how much more chicken to order. Talked about not bumping up too much more because it is later in the season and not paired with tack sale. However, the concert will be going on that day. Having BBQ later in the afternoon to capture some of that traffic. Talked about doing coleslaw again and a roll with chicken.
2. Ask for help from members- this will count towards work hours.

### **Miscellaneous:**

1. **Garbage:** A dumpster has been delivered. Right now, it is set by the arena, but we will be asking to have it moved down by the barns. A padlock and keys will be purchased by Dave.
2. **Keys:** Dave will also be getting copies of the bathroom keys, and extras for padlock as well.
3. **First Aid Kit:** Roxanne suggested having a first aid kit in the office. Lexy will be ordering this to have on hand.
4. **Wheel Caddies-** Would like to purchase 1 or 2 wheeling caddies for buckets to help facilitate clean up at the far end of grounds. Lacey to price those out.

Meeting adjourned at 8:42pm

Next Board Meeting 6/21/23 6pm. Fairgrounds weather permitting.